

# Call for Housing 2020 – Application Form



Rialtas na hÉireann  
Government of Ireland

I understand that any information voluntarily provided to The Housing Agency within this form will only be communicated to the relevant Local Authority, authorised agents<sup>1</sup> (if any) and selected potential tenants for the purposes of proceeding an application under the Call for Housing 2020.

Please tick as appropriate:

I am interested in selling a property

I am interested in letting my property under the Long-Term Leasing scheme

Other please specify \_\_\_\_\_

## Applicant Personal Information

Owner Name:

Owner Address (inc Eircode)

Are you the sole owner of the property? Yes/No

If No, please provide further details

Tel No:

Email:

Do you have an agent or other 3<sup>rd</sup> party acting with authority on your behalf? Yes/No

Details of Agent or other 3<sup>rd</sup> party, if applicable:

Tel No:

Email:

<sup>1</sup> Valuers, surveyors or solicitors appointed by the local authority or Housing Agency

# Call for Housing 2020 – Application Form



Rialtas na hÉireann  
Government of Ireland

## Property Details

Has the Property been offered to the LA previously? (Yes/No)

Address of the Property (Inc Eircode):

Is the property Vacant? Yes  No

If not vacant please explain how vacant possession will be achieved

Property Type: Apartment  Terraced  Semi Detached  Detached   
Duplex  Bungalow  Townhouse

How many bedrooms are in the property?

Are there steps to the front entrance of the property? (Yes/No)

If the property is an apartment on what floor is it located?

If the property is an apartment and not on the ground floor is there a serviced lift provided? (Yes/No)

If there is an Annual Management Charge, what is the amount? €

What is the Market Rent being sought per month (Leasing Only)? €

What is the current Open Market Value of the property (Selling Only)? €

Is the property currently advertised on the Open Market? (Yes/No)

## Property Condition

Is the property in good condition (see Definitions below)? (Yes/No)

When was the property last occupied?

What is the BER Rating of the property?


# Call for Housing 2020 – Application Form



Rialtas na hÉireann  
Government of Ireland

Does the property have single- or double-glazed windows and doors?	
Is there an electricity connection to the property? (Yes/No) Is it operational? (Yes/No)	
Is there a water connection to the property? (Yes/No) Is it operational? (Yes/No)	
What type of heating system is in place? Is it serviced and operational? (Yes/No)	
Are all white goods (hob, oven, grill, fridge/freezer, microwave) in good and safe working order (Yes/No)?	
Does the property have access to a private open space (such as private garden, balcony, terrace etc.)? (Yes/No)	
Has the property had any extensions or attic conversions? (Yes/No)	
If the attic has been converted are any bedrooms located in this space? (Yes/No)	

**SIGNED:**

---

## Definitions

### Meaning of Good Condition

This means a proper state of structural repair, internally and externally, floors, ceilings, walls, stairs, doors, skirting boards, tiles on any floor, ceiling and wall, fittings, furnishings, with roof, fascia, gutters, down pipes, roofing tiles and slates, windows, gardens and common areas maintained in good condition and repair and not defective due to dampness or otherwise.

It must meet requirements internally also regarding ventilation, hot and cold water, kitchen storage requirements, natural light and room division and statutory approvals in place for all extensions and attic conversions.

# Call for Housing 2020 – Application Form



Rialtas na hÉireann  
Government of Ireland

## **White Goods and Furniture**

If the property is eligible for leasing, ideally you are required to provide white goods and basic furniture and meet the Minimum Standards for Rented such as:

- Table and Chairs
- Beds, mattresses and headboards
- Wardrobes
- Blinds/curtains
- Coffee table

For further information in relation to Housing (Standards for Rented Houses) Regulations 2019, please visit [www.rtb.ie](http://www.rtb.ie)

Once you have completed this form, please return to: [callforhousing@housingagency.ie](mailto:callforhousing@housingagency.ie)

If you have any queries, please visit [www.callforhousing.ie](http://www.callforhousing.ie) or contact 1800 200 934 (Monday to Friday 8AM – 6PM)