

IPAV Membership Application Reference (Form A)

Criteria & Guidelines for Referees:

- Reference forms must be completed & signed by IPAV Members in good standing with IPAV for a period of not less than 3 years
- Referees must be independent of the applicant's family affairs
- Referees must be independent of the applicant's business affairs (i.e. business partner, fellow director/partner, employer, manager, work colleague within the same office as the applicant)
- Referees must be trading within the same Province as the applicant
- Referees should return this completed form to valerie@ipav.ie or by post to IPAV, 129 Lower Baggot St, Dublin. 2
- Any Queries please contact IPAV on 00 353 1 6785685

1. Please state the name of the applicant for whom you are standing as a referee: _____

2. Please state the period of time this applicant is known to you:

Personally: _____ Professionally: _____

3. Please choose from the below options your relationship with this applicant:

Business Colleague Former Employee Former Manager Former Work Colleague Friend

Other (please state here) _____

4. Do you consider this applicant to be a person of honesty and integrity and who you believe will adhere to this Institute's Code of Professional Conduct: **Yes** **No**

5. Include any additional information you feel would be of benefit to Council when considering this application. Please do not provide us with any personal data or sensitive personal data relating to the applicant:

I confirm that I willingly stand as a referee for the above-named applicant's Application for IPAV Membership.

I understand IPAV may contact me to confirm the information provided on this reference form.

Your Name: _____ Your Signature: _____

Date: _____ Your Company/Business Name: _____

The IPAV fully respects your right to privacy, and will not collect or publish any personal information about you without your explicit consent. Any personal information which you volunteer to IPAV will be treated with the highest standards of security and confidentiality, strictly in accordance with the Data Protection Acts, 1988-2018 and all other applicable laws.